

**3rd Sudbury Scout Group**  
**Report & Accounts for the**  
**year ended 31st March 2023**

### 3rd Sudbury Scout Group

#### Report and Accounts for the year ended 31st March 2023

#### TRUSTEES: Ex-Officio - Appointment

	Name
Group Scout Leader	
AGSL	Steve Challis
AGSL	Cathy Challis

#### TRUSTEES: Elected

	Name
Secretary	Chris Beddowes
Treasurer	Giles Hume
FRIENDS Chairman	Vacant
Committee	Mark Hales
Committee	Vacant
Committee	Vacant
Committee	Lindsay Harding-Payne
Committee	Bruno Brown
Committee	Brian Clampin
Committee	John Wiseman
Committee	Guy Hume
Committee	Rob Crawford

#### TRUSTEES: Nominated - Appointment

	Name
Chairman	Graham Toy

#### LEADERS

Beaver Leader	Lucy Percival
C Pack Leader	Kate Stiff
D Pack Leader	Megan Harding Payne
Scout Leader	Dee Gardner
Sea Scout Leader	

#### BANKERS

Barclays Bank plc  
Market Hill  
Sudbury  
Suffolk

Group Registration Number 5260

Charity Registration Number 303 528

### 3<sup>rd</sup> Sudbury Group Chairmans' Report

I am delighted to report that the Group have had another successful year. Demand for all our Sections remains buoyant, and we are privileged to have a splendid team of Leaders and Helpers ensuring that all our Members receive a programme of activities that inspires, challenges, and educates.

The year-end accounts report a similar situation to last year in that we have sustained a modest deficit. This has been caused by our desire to keep subscription increases to a minimum coupled with the impact of general cost of living increases and the cost of essential repairs. As with last year, our reserves have ensured we have enough in the pot to cover our costs, as well as being able to support the Sections with their financial needs.

Whilst talking about our reserves, we have agreed a reserves policy of maintaining our General Reserve at a level equivalent to 18 months of our premises costs. After adjusting for the exceptional cost of the new boiler, our general reserve is on target. We are also aiming to maintain a Building Reserve of £20,000. We remain materially short of this target, but will endeavour to build this reserve when funds allow.

Cathy Challis, in her report, has called out the excellent work that her leadership team have achieved. I should like to add a huge thanks to both Steve and Cathy Challis for their ongoing enthusiasm and commitment to the success of the Group. They undertake a crucial role within the Group, and we are all very fortunate that they continue to bring their considerable experience to the Group.

A key component of the Group are the Executive Committee members who manage the physical assets and the finances. As we head into 2024, I am pleased to report that the Committee remain professionally focused on the success and prosperity of the Group. Each Member brings a unique perspective on the matters that we have addressed in the last financial year, and as I look back over my tenure in office, I genuinely believe that we continue to grow the organisation in a positive and sustainable way. I should therefore like to thank all the Members of the Executive Committee for their sterling work over the last 12 months.

Graham Toy  
Chair  
3rd Sudbury Scout Group

## Assistant Group Scout Leaders' Annual Report.

We began this year with the belief that things were finally getting back to normal, winter had passed and although everyone was very aware that Covid had not fully gone away we were not controlled by the many restrictions we had seen in the previous years.

Our leaders continued with the task of catching the young people up on the skills they had missed out on during lockdown still with the added challenge of not having skilled older scouts to assist them.

We have welcomed new leaders to the group over the past year; some are parents who have taken up the challenge and some were Young Leaders who have turned 18 and moved in adult leadership roles. Thank you to our new Leaders for stepping up but we still need more!

We have also had to say goodbye to a few, some permanently and others whilst they are away at university. We would like to thank them all but a special mention to Sally and John Wiseman who have now stepped down from running C Pack Cubs. Both Sally and John continue to support Kate the new Leader and Lewis her assistant on Monday nights.

It was great to see a full summer programme again; with most sections enjoying a proper summer camp and the Cub sections attending District Camp. Our adventurous activities have gone from strength to strength; we have more permits for water activities, climbing and archery. We now have our own archery range which can be set up in the HQ and many sections have already put this to use. All out watercraft have been put to good use too; with all sections getting out on the water, and the Sea Scouts and Scouts enjoying sailing at Titchmarsh and a kayaking pool session.

We were able to hold another bag pack at Waitrose last Christmas raising nearly £800 for general funds – thank you to all the Leaders and Young People who supported this. This is a great way to raise money and to raise awareness of Scouting in our community.

We have been very fortunate to have two of members earn a place at the 2023 world jamboree to be held in South Korea. Sam and Tom have worked tirelessly over the past year raising money to pay for their places and we wish them a safe and enjoyable trip.

We would like to say thank to our Chair, Graham Toy and the Executive Committee for their hard work over the past year; in maintaining our HQ, providing financial support for our activities and the steadfast work they do in recruiting new leaders and promoting the Scout Group. To the point where we now have a waiting list of over 60 young people wanting to join in – if only we had the Leaders!

Finally, a very big thank you to all our Leaders, Assistant Leaders, Section Assistants and Helpers without whom, there would be no Scout Group. They are all volunteers – fitting in their scouting around work, their own families and other interests.

Yours in Scouting

Cathy Challis  
Assistant Group Scout Leader

Steve Challis  
Assistant Group Scout Leader

### **3<sup>rd</sup> Sudbury C Pack**

Over the last couple of terms, we have welcomed new Cubs into the Pack along with Beavers that have moved up to join us and wished others well as they have moved up to Scouts and Sea Scouts to continue their Scouting adventures.

We currently have 15 Cubs attending Pack nights and have completed the science and chef's badge, where we had a guest speaker teaching us about food hygiene and how to make sure our hands are clean, a visit to the fire station to learn about fire safety and making our own Guy for bonfire night. We had a lot of fun at the District Challenge and Adventure Day which boosted the completion of activity badges. The money skills badge has recently been completed and we visited St Gregory's church where we learnt about the history and artefacts within it and saw the head of Simon of Sudbury which was described by one Cub as 'not a pretty sight!' Climbing on the wall at Great Cornard sports centre and archery at the Scout HQ have been new sports for many Cubs and knots and lashings have been learnt. We are looking forward to completing our communicator and cyclist badges and having a go at canoeing, fire lighting and tent pitching.

We have been out and about in the community and at Christmas time we helped to pack customers shopping at Waitrose and recently helped the Executive Committee to distribute flyers to recruit more leaders.

A big thank you to the leadership team – Lewis, young leaders Hannah and Harry and John and Sally for their continued support enabling these activities to be undertaken. We shall continue to challenge ourselves and learn new things and above all to have FUN.

Akela – Kate

### **3<sup>rd</sup> Sudbury D Pack Cubs Annual Report**

We currently have 21 paid up Cub members. Megan is the section leader, I am assistant Cub Scout leader with Paul, Jim, and Simon all section assistants. Issy and Will often turn up to provide additional help with activities. Evie and Maddy have now turned 18 but plan to be a Uni or travelling later in the year so they will be occasional helpers. Our Young leader James is still helping regularly and working towards his D of E.

As you can see by our Accounts, they continue to look healthy, and we have made an effort to spend some of the money. The account started with £762.98, and we are finishing with £228.15. This is possible a little lower than we would like to go forward but we had some large expenditures in March/April. We have had three payments for Subs, this was in May, September, and January.

One of the major expenditures continues to be badges and scarfs. We have also done several cooking activities which turn out to be more expensive when you are purchasing specific ingredients to cater for pack members with specific allergies and intolerances. This also affects catering during Cub camps as well and needs to be factored into future budgets.

Last Summer we had a 2-night District Camp in Essex. It was a very hot weekend and we joined with C Pack so there was a large amount of expenditure for the catering. We also did a 2-night Halloween camp at Bradfield Scout Camp in November. During the camp we did Pumpkin carving, braiding and used the Grass sledges and dark maze at the site. In December we had a 1-night Winter camp down at the Scout hut. One of the activities during this camp was visiting the Christmas Tree festival in the Church where we left a donation.

We have done lots of cooking activities, pancakes were made and consumed on Pancake Day. We also made Scones which were enjoyed with cream and Jam (Cream first as I am from Devon!!) We did fireworks in November with Hotdogs and Hot Chocolate being served. We also did a 'Smoothie' night. It was so impressive the different healthy combination that were created and drank.

Paul ran a brilliant creative evening. All the Cubs received their own sketch book and used inspiration from Quintin Blake's illustrations. It was great to see how simple outlines can be so effective. We are hoping that the Cubs have continued being creative and adding to their sketch books.

The last major activity for the financial year was making Bird Boxes. Jim organised this activity and fortunately we had a lot of parent help over the two evenings it took to build the boxes. Jim sourced all the wood and materials from B&Q, unfortunately there was no discount available locally and the bill was £190.00. It worked out that each box was just under £10 each. You will see from the pictures on our Facebook page that some of the bird boxes have been hung and we are hoping that some birds will move in over Easter.

This concludes our report on the Accounts for our Cub Pack. I am happy to answer any further questions if you have any.

Yours Scouting Julie Woodward on behalf of D Pack Cubs.

### **Sudbury Scouts**

Through 2022 the Scouts have been developing their navigation, map reading and compass skills. They then demonstrated all they had learnt on different hikes, where they had to navigate to different check points without getting lost.

In the summer the Scouts spent time on the water building rafts, playing in kayaks and canoes, using the Zorb ball and water trampoline. Some Scouts took the opportunity to learn more about capsizing and rescue skills in kayaks at the local swimming pool.

We've also had first aid training and used the skills they learnt on a first aid incidents night around Sudbury. The Explorer unit generously offered their support by creating first aid scenarios where the Scouts treated them as casualties, bandaging them, using the recovery position and demonstrating CPR. They even had a member of the public comment on how good it was to see young people learning such great skills.

Scouts have also turned their hand to a bit of DIY, using tools to make a wooden mobile phone holders and learning about electrical circuits.

Through the year Scouts have learnt about fire lighting, making feather sticks and learning safe use of knives, saws and axes. This gave them valuable skills ready for

the bush craft camp which took place in October, where they cooked on fires, had a go at archery and camped in hammocks under tarps.

This is just a small selection of activities the Scouts did during the year and have an exciting 2023 programme to continue enjoying, with them having already completed their first camp of the year.

### **3<sup>rd</sup> Sudbury Sea Scouts 2022-23 Report**

It's been a busy year for our section and back to normal at troop nights and camps. Our numbers in the troop have been around 24 all year and troop nights are usually well attended.

We lost Ben Appleby as a leader and Charlotte Stiff is now working in Greece most of the year, but have some new helpers (Will Champken, Anna Miles & Ben Turner). With higher leader numbers, we are hoping to expand the troop size to 28 or so this coming year.

Our water season was from June to Aug in 2022. It was much easier this last season as Will Champken and Issy Harding-Payne both obtained canoe permits and we were able to offer a mix of Canoeing, Kayaking and Sailing most weeks.

Since April 2022 we have done the following camps and activities:

May 2022: Camp at the Scout HQ

Jun-Aug 2022: Sailing weekends at Walton

Aug 2022: Summer Camp at Decoy Broad for 12 scouts

Oct 2022: Pool session for 6 scouts

Oct 2022: Weekend aboard sailing smack, Pioneer for 10 scouts

Jan 2023: Weekend camp at Bradfield for 13 scouts

Something we have planned for and taken £1562.45 in deposits for already is:

Summer Camp in August at Decoy Broad, Norfolk for 16 scouts

For 2023-24 we have already planned the following camps and activities:

Canoe Camp on Stour, County Wet Weekend, Sailing at Walton, Summer camp as above, Weekend on Sailing Smack Pioneer, Bushcraft Camp in October

3rd Sudbury Scout Group

**Receipts and Payments Account Summary  
for the year ended 31st March 2023**

General Fund

	This Year £	Previous Year £
Total receipts for the year	£ 30,693.49	£ 21,622.41
Total payments for the year	£ 34,046.58	£ 23,225.14
Net receipts/(payments)	<u>-£ 3,353.09</u>	<u>-£ 1,602.73</u>
Cash at Bank brought forward	<u>£ 44,314.98</u>	<u>£ 47,720.77</u>
Less Adjustment removal of Explorers balance		£ 1,803.06
Cash at Bank brought forward adjusted	<u>£ 44,314.98</u>	<u>£ 45,917.71</u>
Cash at Bank carried forward	<u>£ 40,961.89</u>	<u>£ 44,314.98</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees on 15th June 2023 and signed on their behalf by



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3rd Sudbury Scout Group

**Receipts for the year  
ended 31st March 2023**

	This Year		Previous Year	
	£	£	£	£
<b>MEMBERSHIP SUBSCRIPTIONS</b>	£ 13,158.35		£ 12,447.56	
<b>GIFT AID REFUND</b>	£ 1,936.54		£ 779.59	
<b>Less Paid</b>	£ 4,416.00	£ 10,678.89	£ 3,608.00	£ 9,619.15
<b>INVESTMENT INCOME RECEIVED</b>				
Bank Interest	£ -		£ -	
Building Society Interest	£ 52.03		£ 1.72	
Sections Bank Interest	£ 36.77	£ 88.80	£ 276.06	£ 277.78
<b>DONATIONS</b>				
Quay Explorers	£ 1,650.00		£ 1,816.00	
Group	£ 6,395.00		£ 1,085.00	
Suffolk Foundation	£ -		£ 2,000.00	
Albert Hunt Trust	£ -		£ 2,000.00	
Sudbury Town Council	£ -		£ 998.00	
Training	£ -		£ -	
Grant - Covid	£ -	£ 8,045.00	£ -	£ 7,899.00
<b>SECTIONS OTHER INCOME &amp; DONATIONS</b>				
Beavers	£ -		£ -	
C Pack	£ -		£ 7.50	
Scouts	£ -		£ -	
Sea Scouts	£ 306.52		£ 490.91	
Boathouse	£ -	£ 306.52	£ 185.00	£ 683.41
<b>FUND RAISING</b>				
Car Parking & Gates	£ -		£ -	
Waitrose - Bag Packing	£ 1,397.47		£ -	
Group BBQ	£ -		£ 105.00	
Presentation Night	£ 88.00		£ -	
Paypal Giving Fund	£ 10.26		£ 17.42	
Quiz Night	£ 240.00	£ 1,735.73	£ 400.00	£ 522.42
<b>OTHER INCOME</b>				
Sections Camps & Activities	£ 9,838.55	£ 9,838.55	£ 2,620.65	£ 2,620.65
	<u>£ 30,693.49</u>		<u>£ 21,622.41</u>	

3rd Sudbury Scout Group

**Payments for the year  
ended 31st March 2022**

	This Year		Previous Year	
	£	£	£	£
<b>PREMISES</b>				
Water Rates	£ 399.95		£ 239.55	
Rates	£ 151.04		£ 77.10	
Refuse Collection	£ 437.59		£ 391.00	
Insurance	£ 2,963.07		£ 2,792.26	
Light & Heat	£ 2,503.67		£ 2,481.85	
Telephone	£ 596.26		£ 484.68	
Quay Lane Management	£ 150.00		£ -	
Cleaning & Materials	£ 3,418.68		£ 3,261.67	
Repairs To Premises	£ 7,929.10	£ 18,549.36	£ 4,022.82	£ 13,750.93
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<b>ACTIVITIES</b>				
Sections Camps & Activities	£ 8,640.36	£ 8,640.36	£ 1,480.61	£ 1,480.61
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<b>FUND RAISING</b>				
	£ -	£ -	£ -	£ -
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<b>SECTIONAL EXPENSES</b>				
Beavers	£ 813.34		£ 958.90	
C Pack	£ 227.19		£ 439.52	
D Pack	£ 733.03		£ 805.53	
Scouts	£ 1,003.95		£ 226.12	
Sea Scouts	£ 908.69		£ 1,146.49	
Explorers	£ -	£ 3,686.20	£ -	£ 3,576.56
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<b>PURCHASE OF EQUIPMENT</b>		£ 1,509.73	£ 2,747.99	
<b>BOAT REPAIRS</b>		£ 474.54	£ 960.73	
<b>OTHER EXPENSES</b>				
Titchmarsh Marina	£ 450.00		£ -	
AGM Expenses	£ -		£ -	
Quiz Night	£ -		£ 78.94	
Race Night	£ -		£ -	
Group BBQ	£ -		£ 70.27	
Printing , Stationery & Advertising	£ 187.05		£ -	
Sundries	£ 549.34		£ 205.32	
Leader Training	£ -		£ 35.00	
Recruitment Expenses	£ -	£ 1,186.39	£ 318.79	£ 708.32
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<b>TOTAL PAYMENTS</b>	<u>£ 34,046.58</u>		<u>£ 23,225.14</u>	

3rd Sudbury Scout Group

**Statement of Assets and Liabilities  
at 31st March 2023**

	This Year		Previous Year	
	£	£	£	£
<b>MONETARY ASSETS</b>				
<u>Group Accounts</u>				
Barclay Current Account 40847399	£ 3,701.69		£ 6,251.23	
Barclay Deposit Account 00128228	£ 17,895.16		£ 17,325.13	
Barclay Current Account 60847402	£ 4,069.97	£ 25,666.82	£ 5,186.94	£ 28,763.30
<u>Building Reserves</u>				
Virgin Money Account 52125J-05907	£ 11,509.50	£ 11,509.50	£ 11,372.73	£ 11,372.73
<b>TOTAL GROUP MONETARY ASSETS</b>		<u>£ 37,176.32</u>		<u>£ 40,136.03</u>
 <u>Sections Accounts</u>				
<b><u>BEAVERS</u></b>				
Barclay Current Account 50707996	£ 498.60		£ 364.05	
Cash in Hand	£ -	£ 498.60	£ 48.42	£ 412.47
<b><u>C PACK</u></b>				
Lloyds Current Account 08656560	£ 137.91		£ 67.54	
Cash In Hand/Uniforms	£ 24.76	£ 162.67	£ 48.76	£ 116.30
<b><u>D PACK</u></b>				
Barclays Current Account 83759857	£ 228.15		£ 762.98	
Abbey National (Closed)	£ -	£ 228.15	£ -	£ 762.98
<b><u>SCOUTS</u></b>				
Lloyds Account 74447162	£ 328.56	£ 328.56	£ 1,044.81	£ 1,044.81
<b><u>SEA SCOUTS</u></b>				
Barclays Current Account 03395626	£ 2,382.27	£ 2,382.27	£ 1,182.53	£ 1,182.53
<b><u>BOATHOUSE</u></b>				
Barclays Account 33086534	£ 157.96		£ 470.50	
Cash in Hand	£ 27.36	£ 185.32	£ 189.36	£ 659.86
<b>TOTAL SECTION MONETARY ASSETS</b>		<u>£ 3,785.57</u>		<u>£ 4,178.95</u>
<b>TOTAL MONETARY ASSETS</b>		<u>£ 40,961.89</u>		<u>£ 44,314.98</u>
 <b>NON MONETARY ASSETS</b>				
Building		<u>£ 816,893.00</u>		<u>£ 742,630.00</u>
Boats & Canoes		<u>£ 44,599.00</u>		<u>£ 53,653.00</u>
Equipment and Furniture		<u>£ 67,400.63</u>		<u>£ 64,191.08</u>

The Building, Boats & Canoes and Equipment & Furniture are shown at their respective insured values.  
The Building Reserve of £11509.50 is put aside for any major Building Repair.

**3rd Sudbury Scout Group**

**Independent Examiner's Report to the Trustees**

I report on the accounts of the Group for the year ended 31st March 2023.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- . examine the accounts under section 145 of the 2011 Act
- . To follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- . To state whether particular matters have come to my attention

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - . to keep accounting records in accordance with Section 130 of the 2011 Act and
  - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached or,

NAME: *NICK FARR*

QUALIFICATION: *FCA*

ADDRESS:

DATE *1/6/23*

